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THE	DOCUMENTS LISTED	IEREON ARE	FORWARDED FOR:					
	INFORMATION		ACTION	RETENTION	LOAN	-		
<del></del> .	CONTROL NUMBER	DOC. DATE		SUBJECT (Unclassified preferred)		CLASS.		
		13 Jan 7	7 Schedule for Course	Survey of Financial Ma	nagement	uncl		
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WASHINGTON, D.C. 20505
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Attached is a copy of the schedule for the Survey of Financial Management Course at which you have agreed to make a presentation.  As the attached indicates, the course will be held in Room 1A13 of the Headquarters Building and your presentation is scheduled for 9:30 A.M. next Tuesday, 18 January 1977. There are some 35 Agency employees enrolled, ranging in grade from GS-06 through GS-15 representing all four directorates.  As per our recent telecon, I'll look forward to seeing you here in my office about 8:30 A.M. or so on the 18th.										
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